



County of Fresno

LANDFILL OPERATIONS MANAGER

SALARY	See Position Description	LOCATION	Fresno County, CA
JOB TYPE	Permanent	JOB NUMBER	23-0173
DEPARTMENT	Public Works & Planning	OPENING DATE	06/12/2023
CLOSING DATE	6/21/2023 4:00 PM Pacific		

Position Description

ANNUAL SALARY: \$119,418

APPLICATIONS MUST BE SUBMITTED ONLINE ONLY

The **Department of Public Works and Planning** is offering an exciting and rewarding opportunity for an experienced professional as a **Landfill Operations Manager**. The Landfill Operations Manager plans, directs, and manages landfill operations and engineering programs. Responsibilities include planning, directing, and supervising staff engaged in a variety of professional and technical engineering assignments.

The **Landfill Operations Manager** vacancy exists in the Resources Division. The Resources Division is responsible for County water and energy programs, solid waste coordination, solid waste disposal activities, recycling, geologic activities, administration of County Service Areas/Special Districts (lighting districts, waterworks districts & maintenance districts), working with the State and other agencies on water, solid waste, hazardous waste management planning, and County Parks.

Note: The eligible list established from this recruitment may be used to fill both extra-help and permanently allocated positions. Individuals selected for extra-help appointment may be transitioned to a permanently allocated position at a later date as authorized by the Fresno County Personnel Rules.

Positions in this classification are in MEDICAL GROUP II - Moderate Physical Activity. This group includes positions which require moderate physical effort using arms, legs, back, and trunk in frequent lifting, pushing or pulling of objects weighing (or offering resistance equivalent to) 10-25 pounds, and occasionally over 25 pounds. Generally, bending, stooping, squatting, twisting, reaching, as well as standing and walking are involved.

Eligible candidates must be able to perform the essential functions of the position with or without reasonable accommodation.

Samples of Duties

[Please click here to review the Samples of Duties.](#)

Knowledge, Skills and Abilities

[Please click here to review the Knowledge, Skills, and Abilities.](#)

Minimum Qualifications

OPTION 1:

Education: Possession of a bachelor's degree in Civil, Mechanical, Electrical, or Industrial Engineering, Industrial Technology, or a closely related field that is acceptable within the United States' accredited college or university system.

Experience: Five (5) years of full time, paid work experience equivalent to that gained as an Engineer with the County of Fresno of which at least three (3) years must have included supervision of staff.

OPTION 2:

Education: Possession of a bachelor's degree in Civil, Mechanical, Electrical, or Industrial Engineering, Industrial Technology, or a closely related field that is acceptable within the United States' accredited college or university system.

Experience: Five (5) years of full time, paid work experience in a manufacturing, construction, processing, landfill or production operations, of which at least three (3) years must have included supervision of staff.

The following information is in addition to the options listed above:

License: Possession of a valid Class "C" driver's license, or equivalent.

Certification: Incumbent must obtain a Solid Waste Association of North America Certified Landfill Technical Associate Certificate within the one (1) year probationary period or be rejected on probation.

TO PREVENT THE DISQUALIFICATION OF YOUR APPLICATION, PLEASE NOTE:

- **Applicants must meet the minimum qualifications for this position by the filing deadline.**
- **A completed Fresno County employment application is required** and must be current, complete, and accurate. Amendments will not be allowed after the filing deadline).
- **Resumes and attachments** are not accepted in lieu of a completed application.
- **Please fully list your education and work experience, including current position.** Failure to list current, complete, and accurate education/work experience within the job application (including employment with the County of Fresno) will result in the disqualification of your application.
- In the **Education** section of your application, please provide complete information for each school attended, including the school's name and location, the type and number of units earned (semester or quarter), and which major or program was completed (Engineering, Architecture, etc.). Failure to completely list education within the job application will disqualify the applicant from consideration.
 - **College/University transcripts** may be requested to verify completion of qualifying degree.
 - If you have completed education in a **foreign college or university** and are using this education to meet the minimum qualifications, you must provide documentation that the foreign education is comparable to that received within the United States' accredited college or university system or your application will not be accepted. Documentation must be provided by the closing date/time of this recruitment. You may attach a copy to your online employment application, fax a copy to (559) 455-4788 Attn: Tiffany Lee, email a copy to HREmploymentServices@fresnocountyca.gov, or hand deliver a copy to our office. Late submission of documentation will not be accepted.
- A **valid driver's license number** must be listed on your application. Failure to provide this number on your application will result in your application not being accepted.
- A **Comprehensive Resume** must be attached or submitted and received by the closing date/time or your application will not be accepted. You must either attach a copy to your online employment application, fax a copy to (559) 455-4788, Attn: Tiffany Lee, email a copy to HREmploymentServices@fresnocountyca.gov, or hand deliver a copy to our office. Late submission of documentation will not be accepted.

SELECTION PROCESS:

Depending on the number of applicants meeting the minimum qualifications and filing requirements, applicants may be scheduled for the process listed below.

- **Oral Examination** - An oral examination includes a panel consisting of at least two members within a similar field of expertise as the vacancy. Candidates are asked structured questions and must respond orally to allow the panel to evaluate the specific qualifications of each applicant.

Successful candidates will be placed on an employment list effective for a minimum of 3 months (and may be extended up to an additional 12 months) and certified in final rank order as vacancies occur.

REQUIRED APPLICATION MATERIAL:

- **Fresno County Employment Application**
- **Supplemental Questionnaire**
- **A Comprehensive Resume**

Please note: All required application materials must be submitted **online only** via our website by the closing date and time of this recruitment. Applications submitted via U.S. mail, in person, email or fax will not be accepted. Resumes and attachments are not accepted in lieu of a completed application.

HOW TO APPLY:

Applications for this recruitment must be submitted online only. The online application may be found at: [FresnoCountyJobs.com](https://www.fresnocountyjobs.com).

Open the job information flyer and click "Apply" to begin the online application process. Failure to complete the job application or failure to follow the application instructions may result in the disqualification of the applicant. Amendments will not be accepted after the filing deadline.

Once the filing deadline has passed, you may check the status of this recruitment at any time by logging on to: <https://www.governmentjobs.com/Applications/Index/fresnocounty>.

Please be advised that it is the applicant's responsibility to notify Human Resources of any mailing address and telephone number changes. Notices sent via U.S. mail from Human Resources are not forwarded ("Return Service" is requested, therefore mail will not be sent to a forwarding address).

For the safety of our employees, the County of Fresno complies with all Federal, State and Local Orders related to COVID-19, including Cal OSHA Emergency Temporary Standards.

The County of Fresno is an Equal Employment Opportunity Employer. It is the policy of Fresno County to provide employment opportunity for all qualified persons. All applicants will be considered without regard to race, color, religion, sex, national origin, age, disability, sexual orientation, gender, gender identity, gender expression, marital status, ancestry, medical condition, genetic information, or denial of medical and family care leave, or any other non-job-related factor.

REASONABLE ACCOMMODATIONS - The County of Fresno is committed to providing reasonable accommodation to applicants as required by the Americans with Disabilities Act (ADA) and the Fair Employment and Housing Act (FEHA). Qualified individuals with disabilities who need a reasonable accommodation during the application, examination or selection process may *contact Human Resources at (559) 600-1830 at least five days prior to the scheduled date or deadline.*

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Analyst: Tiffany Lee

Agency

County of Fresno

Address

2220 Tulare St., 14th Floor

Fresno, California, 93721

Phone

(559) 600-1830

Website

<http://www.co.fresno.ca.us>

LANDFILL OPERATIONS MANAGER Supplemental Questionnaire***QUESTION 1**

If required, the oral examination will be administered in an online format via the Spark Hire platform. Do you have access to a computer/device with functioning microphone, camera and internet? If you marked 'no', please contact our office at (559) 600-1830 as soon as possible.

Yes

No

* Required Question